

NeN Board Minutes 9-4-2023

Call to order: 6:33 pm

Board attendees: John, Kevin (PT), Rick, Charlotte, Anne

Approved minutes: August 13 Board Meeting. Rick moved, Ann seconded. Unanimous.

Preparation for Sept 30 grand opening

Local business contributors

Contact about Their set-up needs, create layout plan **John**

Gift certificates and baskets will be brought to NeN booth **John**

Parks Community Engagement team, little red wagon, will have info about Friends of the Park and a sign-up sheet for interested neighbors

Managing parking

Instructions in communications won't include Grand Cayman Drive

Managing the locations: signage at Spectrum, 1 NeN member in parking lot

Signage and parking cones

Reserved spaces in parking lot (2 for loading area, 3 for musicians, 1 for Pétanque)

Our set-up needs: NeN welcome table/canopy, easels, garbage cans/bags

Tickets for drawing available at local business tables

Clean-up needs: volunteers (**Kirstin**)

Funds available: outreach fund, \$400 (\$200 for food); NeN account, \$1136

Communications for Sept 30 grand opening

Newsletter at printer, goes to USPS on September 14th (6603 addresses, \$4800)

Invitations: elected officials, **Rick**; Parks and Open Space, **John**

Thank you card for Parks & Open Space individuals

Crescent Village: **Charlotte**

Crescent Park Senior Living, Hawthorne Estates, Summer Oaks (Mitch Allen) **John**

Social media: **Kirstin**

Press release: **John**

Posters: For local business display. Flyers: 20 for Rick, 20 for Kevin

October 25th Annual Meeting

Frank Lawson, General Manager of EWEB, present/questions =20/10

David Van Der Haeghen of Northwest Natural Gas, 10/10

Bethany Cotton of Fossil Free Eugene, 10/10

NeN elections: Rick (appt to vice 10/3/22), Charlotte (appt as rep 3/6/23)

Next meetings: dry run needed? October 2nd board meeting?

Adjourned 7:35